

FUNCTIONAL CV

Jennifer Thompson

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Date of Birth: 12 February 1983

PERSONAL PROFILE

A commercially aware and IT literate Science graduate with problem solving, interpersonal and communication skills gained through industrial year, now looking for a career opportunity in Management Consultancy.

KEY SKILLS

Problem Solving - an analytical, logical and determined approach to problem solving demanded by research work at Unilever.

Ability to work independently - worked unsupervised for much of the time during Industrial Placement and final year project.

Teamwork - made effective contributions as both team member and team leader in archaeological digs.

Computer Skills - worked with wide range of databases and statistical computer packages including Word, Excel, Access, SPSS, SQL

Communication Skills - Demonstrated oral and written communication skills in various work experiences and in publication of articles in student newspaper.

Business Awareness - Gained insight into work in both the public and private sector.

EDUCATION

2002 - 2005

Cardiff University

BSc Genetics (Class 2.2)

Scientific study developed logical and analytical approach to problem solving. Computer programmes used for modelling, database and statistical purposes.

Industrial Placement Year at Unilever

1999-2001

Goodstone Sixth Form College, Coventry

3 'A' Levels: Biology (A), Chemistry (B), Mathematics (B)

1995-1999 **Greyhill Comprehensive School, Coventry**
9 GCSEs: *Biology (A), Chemistry (A), Mathematics (A), English (A), History (A), Economics (B), Geography (B), French (C), Music (C)*

WORK EXPERIENCE

- 2003 - 2004 *Unilever Industrial Placement Year*
- Organised own work as part of a research project.
 - Developed project management skills including management of resources and budget, scheduling work and communication with others working on the same project.
 - Gained insight into financial implications of and constraints on scientific research.
- Summer 2002 *Coventry City Council*
- Data Processing Assistant
 - Sorted and processed data relating to the housing list.
 - Evaluated new software packages.
 - Responsible for training new staff.
- Summer 2001 *General Foods, Moortown*
- Logged deliveries of soft fruit and vegetables.
 - Worked well in small team under considerable pressure maintaining a high degree of accuracy.

INTERESTS

- Hiking: Organised several hikes whilst a member of the University Rambling Club.
Explored the Auvergne whilst on vacation in France.
- Travel: Organised a group visit to Italy in 2001 which included a tour of the major cities in central Italy.
- Archaeology: Participated in two Easter digs (1999 & 2000) at the Thornton Roman Settlement in Dorset.
Team leader in 2000.
- Student Journalism: Interested in current affairs and have had several articles published in Gair Rhydd, the Cardiff student newspaper, chiefly science news articles.

REFEREES

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Industrial Placement Supervisor